



Research Associate Position
College of Education/School of Environment and Sustainability

DESCRIPTION: The University of Saskatchewan is looking for a Research Associate to work as a research analyst and writer for the Sustainability and Education Policy Network (SEPN). This is an exceptional opportunity for a productive individual to gain experience working with an active, vibrant group of graduate students, researchers, and community-based organizations at a national and international scale.

PROJECT: SEPN is a large-scale research project on environmental sustainability education policy and practice in Canada (EC-12 and post-secondary). SEPN is housed by the Sustainability Education Research Institute (SERI), a research centre with the overarching goal to further research and action on land, place, environment, and sustainability in relation to educational research, policy, and practice.

More information on the Sustainability and Education Policy Network (SEPN) and Sustainability Education Research Institute (SERI) may be found at www.sepn.ca and www.seri.usask.ca.

The Research Associate will code and analyze qualitative data for a document analysis of sustainability policy in early childhood education to grade 12 and/or post-secondary education in Canada. The Research Associate would also be expected to write up research results as part of SEPN's knowledge mobilization activities. This position is also suitable for a current graduate student's thesis research.

Responsibilities will include: (1) data entry and management, (2) coding and analyzing qualitative data, (3) scholarly paper writing and (4) other clerical and organizational duties as required.

ACCOUNTABILITIES:

- Maintain timely and positive communications with research team
- Attend research team meetings and other meetings as required
- Manage qualitative data using NVivo 10
- Compile data and conduct appropriate analyses
- Lead the writing of scholarly papers on research results
- Maintain timelines for project completion
- Assist with day to day tasks as required

QUALIFICATIONS:

Education: A Master's or PhD is preferred. A Bachelor's degree is acceptable if the candidate is currently enrolled at either the Master's or PhD level at the University of Saskatchewan.

Experience: Knowledge and experience in conducting research; Familiarity with qualitative research and data analysis, including NVivo software; Experience interacting with collaborators and working with multidisciplinary teams; Experience in policy analysis research and understanding of and/or experience with sustainability education or environmental education is an asset.

Skills: Excellent interpersonal skills; Excellent communication skills (written and verbal); Ability to work productively, both individually and in groups; Ability to work independently, following timelines to complete work in efficient manner.

CONDITIONS: This position is a part-time (0.5 FTE) 5-month term contract beginning between February 1 and March 11th, 2013 and ending June 28, 2013 with the possibility of extension. Hours of work and rate of pay are negotiable. The preferred location of work is Saskatoon or Halifax but remote work with some travel is negotiable.

Please submit a cover letter, a current Curriculum Vitae, a writing sample, and three references electronically to:

Nicola Chopin, SEPN Project Manager, nicola.chopin@usask.ca.

Only individuals to be interviewed will be contacted. This position will remain available until a suitable candidate is found.