



## University of Wisconsin - Stevens Point Position Announcement No. 11-25AS17

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**Position:** School Energy Education Specialist, Wisconsin K-12 Energy Education Program (KEEP)

**Position Description:** The University of Wisconsin-Stevens Point is seeking a School Energy Education Specialist for the Wisconsin K-12 Energy Education Program (KEEP). This position serves as a staff member of the Wisconsin Center for Environmental Education (WCEE) and KEEP, helping these programs pursue their goals and objectives. The School Energy Education Specialist will work with the director and staff in providing statewide leadership in the dissemination and incorporation of energy education into the K-12 schools of our state. The position will serve as a frontline contact for various activities within KEEP, primarily maintaining and enriching KEEP's school building energy efficiency education initiatives and programming (courses, consulting, support materials). The School Energy Education Specialist will play a role in KEEP's marketing and public relations. Duties also include evaluating and revising programs, developing educational materials, and assisting with the day-to-day operations of KEEP.

**Department/University Description:** Wisconsin Center for Environmental Education (WCEE) within the College of Natural Resources, at University of Wisconsin – Stevens Point is located in room 110 of the Trainer Natural Resources Building (TNR). The College of Natural Resources offers premier undergraduate natural resources programs emphasizing integrated resource management and has 1,400 undergraduates, 120 graduate students, and over 100 faculty and staff. UWSP is located in Stevens Point on the Wisconsin River, almost precisely in the center of the state. It is the only four-year degree-granting institution in north-central Wisconsin, offering 54 undergraduate majors, and master's degrees in 12 programs. Enrollment is over 9,000 students, who are currently served by 361 faculty, 398 academic/administrative staff, and 413 classified staff members. The 400-acre campus contains both historic and contemporary buildings in an attractively landscaped setting, bounded on one side by a 275-acre nature preserve including a 24-acre lake.

**Qualifications:** Bachelor's degree required, Master's degree preferred in Natural Resources, Science, Education or a related field. Extensive computer experience, with word processing, spreadsheets, and database programs required. Background/experience in communications, environmental, or science education, with an active interest in energy and technology education and policy desirable. Candidate should be experienced in program outreach and marketing

strategies; be creative, analytical, resourceful, and able to solve problems efficiently; and show an interest in mechanical systems and processes. Candidate should also possess excellent communication and writing skills as well as demonstrate an ability to work collaboratively as well as independently. Experience related to: developing and evaluating curriculum; program evaluation; and grant writing beneficial. Experience working with teachers and school administrators helpful.

**Appointment Date:** February 1, 2011

**Terms of Employment:** Full -time, fixed term, academic staff, annual appointment (12 month). Salary contingent upon program funding and commensurate with experience, plus benefits.

**Application Procedure:** Send hard copies (no email) of a letter of interest; curriculum vitae or resume; copies of transcripts; two letters of reference and the names, addresses and telephone numbers of two additional references to the following address: Stacey Allen-Bannach TNR Building room 100, 800 Reserve Street Stevens Point, WI 54481 For more information about the position, please feel free to contact Jamie Mollica via her office telephone (715) 346-4818, fax (715) 346-4698, or email [jmollica@uwsp.edu](mailto:jmollica@uwsp.edu).

**Deadline:** Screening of applications will begin November 15, 2010 and continue until a suitable candidate is found.

The University of Wisconsin-Stevens Point is an Affirmative Action/Equal Opportunity Employer. Women, minorities, Vietnam era veterans, disabled veterans, and individuals with disabilities are encouraged to apply.

Under a court approved settlement agreement and Wisconsin Statutes, we are required to provide a list of all nominees and applicants who have not requested in writing (addressed to the UWSP Equity and Affirmative Action Office) that their identity not be revealed. Persons agreeing to be final candidates will have their identity revealed as a final candidate.

Employment will require a criminal background check.